

# Managing Your Puzzle

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I find it amazing to realize that people go through life without a moment spent preparing for the puzzle before them. Life is a puzzle. All the pieces will show up at the correct time, and you may not even realize the answer you are holding in your hands!

The organization of your puzzle is the key.

1. Find the outer edges and set them aside. (**Know your boundaries**)
2. Look for the corners to know the orientation. (**Orient your focus**)
3. Focus on the boundaries before focusing on the middle. (**Define your parameters**)
4. Build similar designs pieces together because they will probably fit together. (**Similar tasks can be worked together**)
5. Focus on keeping the smallest pieces handy for that odd place that you need them. (**Little tasks matter**)
6. Understand the outcome and work smarter, not harder. (**Know where you are going and the best way to get there**)
7. Share the load! We each have a differing viewpoint as we circle the table. (**Good partnership is important**)
8. Rejoice in a piece found, no matter who is the locator. (**Celebration**)
9. Think, talk, laugh, rejoice together...and when you get tired then step away for a while. (**Camaraderie, fun, friendship**)
10. Step away for break time! (**Downtime is refreshing time**)
11. Leave the completed project alone for a while before putting it back in the box... (**Rest on the success to recognize the completion**)
12. Feel proud of the accomplishment. (**Done! What's next?**)

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